



**EFFECTIVE July 17, 2017** – J.F. Drake State Community & Technical College has updated the student handbook to reflect the GI Bill Feedback System with hyperlink.

## Veteran Students - GI Bill Feedback System

January 2014 marked the beginning of a new opportunity in Veteran consumer protection. VA, in partnership with DoD, ED, FTC, DOJ, and CFPB, launched the GI Bill Feedback System. This system allows VA, with state and federal agencies, to work with educational institutions to address issues on behalf of Veterans, Service Members, and dependents utilizing VA educational benefits. The GI Bill Feedback System allows recipients of VA educational benefits to submit complaints against educational institutions or employers they believe have acted erroneously, deceptively, with misleading recruiting practices, or in some other way have failed to follow the Principles of Excellence. Note: The VA does not investigate all complaints, but instead serves primarily as the facilitator between the student and school for complaint resolution. This feedback portal can be accessed at <http://www.benefits.va.gov/gibill/feedback.asp> .

**FERPA (Federal Educational Rights and Privacy Act)  
CONSENT TO RELEASE STUDENT INFORMATION**

I, \_\_\_\_\_, am a student at, or a former student of, \_\_\_\_\_ (institution). I have submitted a complaint concerning the above institution to the Alabama Community College System.

I hereby consent to the institution's release of any of my educational records, including personally identifiable information that the institution determines is relevant and necessary to provide to the ACCS System Office in response to my complaint. I also authorize representatives of the institution to discuss the details of my complaint with representatives of the ACCS System Office.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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## GENERAL POLICIES

### ACADEMIC CALENDAR

J.F. Drake State Community and Technical College publishes and makes available the Academic Calendar, grading policies, and refund policies to students and the general public. The College publishes the Catalog and Student Handbook on the College website and in print. The Academic Calendar is published within the Catalog and Student Handbook and is also published online and in print.

### GRADING POLICIES

The institution's grading policies are published in the Catalog. These policies include an explanation of the College's grading system and procedures for course forgiveness, and academic bankruptcy. The Catalog also publishes grading policies specific to the Licensed Practical Nursing Program.

Each instructor distributes the grading policy in the course syllabus to every student at the beginning of each semester which includes methods of evaluation and grading policies specific to the course and instructor. These policies adhere to those published in the Catalog. The refund policies are published in the Catalog.

### ONLINE/HYBRID COURSES POLICIES

The College offers courses that are online or hybrid in format. Students taking online classes can access the Catalog online via the College website. Students can also access information concerning the Academic Calendar, grading policies, and refund policies on the College.

### ELECTRONIC DEVICE USE

Students are not to disrupt the class or other students with electronic devices. Students may have electronic devices in the classroom or instructional laboratory as permitted by the instructor. Class disruptions from the use of electronic devices in classes or labs may result in students being removed from class or lab.